



Warren County Career Center

3525 N. State Route 48, Lebanon, Ohio 45036

CFO/Treasurer Announcement of Vacancy

The WCCC Board is seeking a strategic, visionary financial leader for the position of CFO/Treasurer.

Qualifications and Responsibilities:

- ◆ Ability to work and collaborate with others—a team player.
- ◆ Strong financial and detail-oriented reporting skills.
- ◆ Ability to facilitate educational discussions/decisions through an analytical lens
- ◆ Inter-personal and effective communication skills.
- ◆ Knowledge of federal, state, and local laws, processes, and regulations pertaining to public schools.
- ◆ Experience in effective process management and organizational skills.
- ◆ Leadership skills for staff and various finance committees.
- ◆ Experience with and understanding of operating software and procedures.
- ◆ Expertise in developing, communicating, and managing business office procedures.
- ◆ Successful experience in cash management programs.
- ◆ Ability to develop both short and long range financial forecasts.
- ◆ Ability to communicate pertinent financial information to the Board, superintendent, staff and community.
- ◆ Must possess a current Ohio Department of Education Treasurer’s license.

Terms of Employment and Compensation:

The Board of Education will provide a competitive compensation package. The actual salary and fringe benefits will be commensurate with the education and experience of the candidate and in accordance with ORC 3313.22.

Tentative Timetable:

Posting of Search: Immediate
Search will remain open until position is filled
Start date to be negotiated

WCCC Mission and Vision:

To prepare youth and adults to make informed career choices and to successfully enter, compete, and advance in the changing world.

WCCC is the valued partner of choice within the educational and economic systems of our communities, by providing quality academic and career technical education. **We pave the way for a future of opportunities unique to each of our learners.**

District Financial Information:

Total Valuation: \$8,435,659,830

Mills (Effective):

Inside – 0
 Outside – 4.50
 Bond – 0
 Permanent Improvement – 0
 Total Effective Mills – 2.0

Appropriations:

General Fund - \$24,455,000
 Total All Funds - \$28,373,000

Revenue Source %:

Local – 50.3%
 State – 46.8%
 Federal – 2.9%

Enrollment: 1,260



Warren County Career Center Board of Education:

Peggy Phillips, President
 Mike Lane, Vice President
 Lisa Babb, Member
 Dave Barton, Member
 Amanda Garrett, Member
 Bobbie Grice, Member
 Lori Raleigh, Member

Partner Districts:

Franklin City Schools
 Kings Local Schools
 Lebanon City Schools
 Little Miami Local Schools
 Springboro Community City Schools
 Wayne Local Schools

Note: Applicants should not make personal contact with board of education members.

Application Process:

➔ **Candidates must complete an application on the Warren County ESC Consortium at:** www.applitrack.com/warrencounty/onlineapp/

➔ **Candidates are asked to submit:**

- Letter of interest
- Up-to-date resumé
- Copy of current Ohio Treasurer license/certificate
- 3 current letters of reference

➔ **Please send the above to:**

Tom Isaacs, Superintendent
 Warren County Educational Service Center, 1879 Deerfield Road, Lebanon, Ohio 45036
 513-695-2900 ext. 2477
Tom.Isaacs@warrencountyesc.com